

ML Doctors Privacy Policy

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Amendment History

Date	Version	Author	Details of Amendment
17/5/18	1.0	D Smith	Initial Release
17/07/20	1.1	D Raddings	Reviewed document – removed the phrases of billing and billing information and also international transfer and business partners

ML Doctors, Inc. (“ML Doctors,” “MLD,” “we,” “us,” “our,” or the “Company”) is committed to protecting the privacy of individuals who visit the Company’s Websites (“Visitors”), individuals who register to use the Services as defined below (“Customers”), and individuals who register to attend the Company’s corporate events (“Attendees”). This Privacy Statement describes ML Doctors’ privacy practices in relation to the use of the Company’s Websites and the related applications, services, and programs offered by ML Doctors (collectively, the “Services”), as well as individuals’ choices regarding use, access and correction of personal information.

If you have questions or complaints regarding ML Doctors’ Privacy Statement or associated practices, please contact us here. If you have an unresolved privacy or data use concern that we have not addressed satisfactorily, please contact us on our email address.

1. Services covered

This Privacy Statement covers the information practices, including how the Company collects, uses, shares and secures the personal information you provide, of Websites that link to this Privacy Statement (collectively referred to as “ML Doctors’ Websites” or “the Company’s Websites”).

ML Doctors’ Websites may contain links to other Websites. The information practices or the content of such other Websites is governed by the privacy statements of such other Websites. The Company encourages you to review the privacy statements of other Websites to understand their information practices.



2. Information collected

When expressing an interest in obtaining additional information about the Services, or registering to use the Websites or other Services, or registering for an event, ML Doctors requires you to provide the Company with personal contact information, such as name, company name, address, phone number, and email address (“Required Contact Information”). , When Visitors apply for a job with the Company, ML Doctors may also require you to submit additional personal information as well as a resume or curriculum vitae (“Applicant Information”). We also may store as part of our service details on your customers including special categories of data. We retain this information in line with our retention policy which is available on request.

Required Contact Information, Applicant Information and any other information you submit to ML Doctors to or through the Services are referred to collectively as “Data.”

As you navigate the Company’s Websites, ML Doctors may also collect information through the use of commonly-used information-gathering tools, such as cookies and Web beacons (“Web Site Navigational Information”). Web Site Navigational Information includes standard information from your Web browser (such as browser type and browser language), your Internet Protocol (“IP”) address, and the actions you take on the Company’s Websites (such as the Web pages viewed and the links clicked).

Through our “import contacts” feature option, we may also collect information such as the name, company name, address, phone number or email address of contacts that you choose to share with us. When you provide us with personal information about your contacts, we will only use this information for the specific reason for which it is provided, such as to add new records to your ML Doctors account.

3. Use of information collected

The Company uses Data about ML Doctors Customers to perform the services requested. For example, if you fill out a “Contact Me” Web form, the Company will use the information provided to contact you about your interest in the Services.

The Company may also use Data about ML Doctors Customers and Attendees for marketing purposes. For example, the Company may use the information you provide to contact you to further discuss your interest in the Services and to send you information regarding the Company, its affiliates, and its partners, such as information about promotions or events.

ML Doctors uses Web Site Navigational Information to operate and improve the Company’s Websites. The Company may also use Web Site Navigational Information alone or in combination



with Data about ML Doctors Customers and Data about ML Doctors Attendees to provide personalized information about the Company.

4. Web Site Navigational Information

Cookies, Web Beacons and IP Addresses

ML Doctors uses commonly-used information-gathering tools, such as cookies and Web beacons, to collect information as you navigate the Company’s Websites (“Web Site Navigational Information”). As described more fully below, we and our partners use these cookies or similar technologies to analyse trends, administer Websites and Services, track users’ movements around our Websites and Services, serve targeted advertisements and gather demographic information about our user base as a whole. This section describes the types of Web Site Navigational Information used on the Company’s Websites and Services, and how this information may be used.

Cookies

ML Doctors uses cookies to make interactions with the Company’s Websites easy and meaningful. When you visit one of the Company’s Websites, ML Doctors’s servers send a cookie to your computer or device. Standing alone, cookies do not personally identify you; they merely recognize your Web browser. Unless you choose to identify yourself to ML Doctors, either by responding to a promotional offer, opening an account, or filling out a Web form (such as a “Contact Me” or a “Free Trial” Web form) or have previously identified yourself to ML Doctors, you remain anonymous to the Company.

ML Doctors uses cookies that are session-based and persistent-based. Session cookies exist only during one session. They disappear from your computer or device when you close your browser software or turn off your computer. Persistent cookies remain on your computer or device after you close your browser or turn off your computer. You can control the use of cookies at the individual browser level, but if you choose to disable cookies, it may limit your use of certain features or functions on our Websites or Services.

The following sets out how ML Doctors uses different categories of cookies and your options for managing cookies’ settings:

Type of Cookies	Description	Managing Settings
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Required cookies	Required cookies enable you to navigate the Company’s Websites and use its features, such as accessing secure areas of the Websites and using ML Doctors Services.	Because required cookies are essential to operating the Company’s Websites and the Services, there is no option to opt out of these cookies.
Functionality cookies	Functionality cookies allow the Company’s Websites and Services to remember information you have entered or choices you make (such as your username, language, or your region) and provide enhanced, more personal features. These cookies also enable you to optimize your use of ML Doctors’ Websites and Services after logging in. These cookies can also be used to remember changes you have made to text size, fonts and other parts of web pages that you can customize.	<p>To manage the use of functionality cookies on this Website, or to opt out of their use, click "Cookie Preferences" in the footer of this page. Note that opting out may impact the functionality you receive when using ML Doctors’ Websites and Services.</p> <p>To learn more about how to control cookies using your browser settings click here.</p> <p>To learn how to manage privacy and storage settings for Flash cookies click here.</p>

Log Files, IP Addresses, URLs and Other Data

As is true of most Websites, we gather certain information automatically to analyse trends in the aggregate and administer our Websites and Services. This information may include your Internet Protocol (IP) address (or the proxy server you use to access the World Wide Web), device and application identification numbers, your location, your browser type, your Internet service provider and/or mobile carrier, the pages and files you viewed, your searches, your operating system and system configuration information, and date/time stamps associated with your usage. Due to Internet communications standards, when you visit or use the Company’s Web sites and Services, we automatically receive the URL of the website from which you came and the website to which you go when you leave our Website. This information is used to analyse overall trends, to help us improve our Websites and Services, to track and aggregate non-personal information, and to provide the Websites and Services. For example, ML Doctors uses IP addresses to monitor the regions from which Customers and Visitors navigate the Company’s Websites.

Do Not Track

Currently, various browsers — including Internet Explorer, Firefox, and Safari — offer a “do not track” or “DNT” option that relies on a technology known as a DNT header, which sends a signal to Websites’ visited by the user about the user’s browser DNT preference setting. ML Doctors does not currently commit to responding to browsers’ DNT signals with respect to the Company’s Websites, in part, because no common industry standard for DNT has been adopted by industry groups, technology companies or regulators, including no consistent standard of interpreting user intent. ML



Doctors takes privacy and meaningful choice seriously and will make efforts to continue to monitor developments around DNT browser technology and the implementation of a standard.

5. Customer testimonials

ML Doctors posts a list of Customers and testimonials on the Company's Websites that contain information such as Customer names and titles. ML Doctors obtains the consent of each Customer prior to posting any information on such a list or posting testimonials.

6. Sharing of information collected

Service Providers

ML Doctors may share Data about ML Doctors Visitors, Customers and Attendees with the Company's contracted service providers so that these service providers can provide services on our behalf. These service providers are authorized to use your personal information only as necessary to provide the requested services to us. Without limiting the foregoing, ML Doctors may also share Data about ML Doctors Visitors, Customers and Attendees with the Company's service providers to ensure the quality of information provided, and with third-party social networking and media Websites, such as Facebook, for marketing and advertising on those Websites. Unless described in this Privacy Statement, ML Doctors does not share, sell, rent, or trade any information with third parties for their promotional purposes.

ML Doctors Experts

ML Doctors uses medical experts to carry out many of our services, we share information relevant to your case to these experts who take appropriate technical and organisation measures to protect your information.

Third Parties

Section 4 of this Privacy Statement, Web Site Navigational Information, specifically addresses the information we or third parties collect through cookies and web beacons, and how you can control cookies through your Web browsers. We may also disclose your personal information to any third party with your prior consent.

Compelled Disclosure

ML Doctors reserves the right to use or disclose information provided if required by law or if the Company reasonably believes that use or disclosure is necessary to protect the Company's rights and/or to comply with a judicial proceeding, court order, or legal process.



7. Communications preferences

ML Doctors offers Visitors, Customers, and Attendees who provide contact information a means to choose how the Company uses the information provided. You may manage your receipt of marketing and non-transactional communications by clicking on the “unsubscribe” link located at the bottom of the Company’s marketing emails. Additionally, you may unsubscribe by contacting us using the information in the “Contacting Us” section below.

8. Correcting and updating your information

ML Doctors may retain your information for a period of time consistent with the original purpose of collection. For instance, we may retain your information during the time in which you have an account to use our Websites or Services and for a reasonable period of time afterwards. We also may retain your information during the period of time needed for ML Doctors to pursue our legitimate business interests, conduct audits, comply with our legal obligations, resolve disputes and enforce our agreements.

You may request to review, correct, delete or otherwise modify any of the personal information that you have previously provided to us through the Company’s Websites and Services. If you have registered for an account with ML Doctors, you may generally update your user settings, profile, organization’s settings or event registration by contacting us. To discontinue your account, and/or request return or deletion of Your Data associated with your account, please contact us. For other requests to access, correct, modify or delete Your Data, please review the “Contacting Us” section below. Requests to access, change, or delete your information will be addressed within a reasonable timeframe.

9. Customer Data

ML Doctors’ Customers may electronically submit data or information for the processing of services (“Customer Data”). ML Doctors will not review, share, distribute, or reference any such Customer Data except when required by law. ML Doctors only access Customer Data only for the purpose of providing the Services or as may be required by law.

ML Doctors acknowledges that you have the right to access your personal information. If personal information pertaining to you as an individual has been submitted to us by an ML Doctors customer and you wish to exercise any rights you may have to access, correct, amend, or delete such data, please inquire with our customer directly. Because ML Doctors personnel have limited ability to access data our customers submit to our Services, if you wish to make your request directly to ML Doctors, please provide the name of the ML Doctors customer who submitted your data to our Services. We will refer your request to that customer and will support them as needed in responding to your request within a reasonable timeframe.



10. Security

ML Doctors uses appropriate technical and organisational security measures to protect Data about ML Doctors Customers.

11. Changes to this Privacy Statement

ML Doctors reserves the right to change this Privacy Statement.

12. Contacting us

Questions regarding this Privacy Statement or the information practices of the Company's Websites and Services should be directed to ML Doctors Privacy by filling out this form or by mailing us at:

ML Doctors Limited

Dan Raddings dan@mldoctors.com

ML House, 9 North Street, Manchester, M8 8RE,